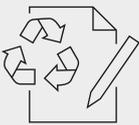


## Obligations under the Verpackungsgesetz

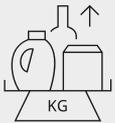
# Preparing for registration

Are you a producer under German packaging law? Do you fill packaging with goods and place them on the German market? Then you are required to register with the LUCID Packaging Register and provide your master data and packaging details (registration requirement).

If you place packaging subject to system participation on the German market, you have other obligations under the Verpackungsgesetz (Packaging Act). You must



- conclude a contractual agreement with a system operator (system participation agreement) to pay for the recycling of your packaging that is subject to system participation,



- report the exact same packaging volumes you provided to your system operator to the LUCID Packaging Register without delay (data reporting), and



- file an audited declaration of completeness if annual packaging volumes exceed certain thresholds.

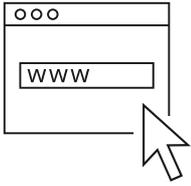


**!** For packaging that is not subject to system participation, companies do not need to enter into a system participation agreement or submit data reports about packaging volumes. However, they do need to fulfil the recovery, return and documentation obligations found in section 15 VerpackG (Packaging Act).

## What happens next?

### IT requirements for registration

Registration with the LUCID Packaging Register is an online process. You need an internet connection. For answers to your IT-related questions and information about supported browsers, please have a look at our 'IT requirements' page [↗](#).

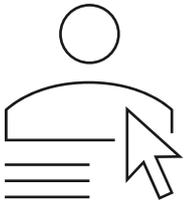


## Preparing for your login application

Please make sure that you are prepared to enter the following data in order to apply for a login:

- First name and last name of the person designated to represent your company. This can be, for example, the company owner, an individual board member, a managing director, an authorised signatory, an authorised agent or an agent with sole power of representation (head of a department). The designated person must confirm on behalf of the company that the information for registration is true.
- First and last name of the contact person. This has to be someone within the company. Third parties (e. g. external parties, brokers) cannot be considered. The designated person and the contact person may (but do not need to) be identical.
- An e-mail address that will serve as the login and communication address in the future.
- A password of your choosing. It must have 8 characters, with at least one capital and one lower case letter, as well as at least one number and one special character.

 To make sure that you can log in to the LUCID Packaging Register and comply with statutory requirements at all times, please store your login data in a safe place. You should also ensure that the mailbox for the e-mail address you provided is always accessible.

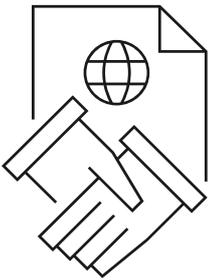


## Preparing for your registration as a producer

Please make sure that you have the following data ready:

- Company address including telephone number.
- Value added tax identification number (VAT ID): In Germany, it consists of the country code DE and nine digits (example: DE123456789). If you do not have a VAT ID, please enter your company's taxpayer reference number. Please note that the VAT ID must be entered without any special characters.
- National identification number: Numbers that can be filed as national identification numbers in the LUCID Packaging Register include commercial register numbers, business notifications/registrations or trade membership numbers, etc. If you cannot provide any of the identification numbers available for selection in the register, please select 'Other' and enter the designation of the national identification number as free text. In some cases, the issuing authority and the date of issue must also be indicated, e. g. for the business registration and other national identification numbers. Therefore, it makes sense to have this information available when registering.
- Packaging types used by the company to place its goods on the German market.

- List of all brand names under which you place packaging on the German market on a commercial basis for the first time. If a product has an umbrella brand and additional sub-brands, only the umbrella brand needs to be provided. Sub-brands can also be entered. Further information on this topic is available on the 'Brand names' page [↗](#).
- If you would like to use an XML interface to upload your brands, you can do so once you have completed the registration process. For details, please refer to the 'Using an XML interface to upload your data' page [↗](#).



## **Are you an international online retailer, importer or manufacturer of goods shipping your packaged goods to Germany?**

Then the Verpackungsgesetz (Packaging Act) applies to you. International companies without a branch in Germany can appoint an authorised representative to fulfil their obligations on their behalf. An authorised representative can discharge all your obligations under the Verpackungsgesetz for you – except for registering with the LUCID Packaging Register. You have to register personally. Not even an authorised representative can do that for you. If you'd like to learn more about who can be an authorised representative and how appointing an authorised representative works, please have a look at our knowledge base on 'Authorising a representative' [↗](#).

## **Where can I find further information?**

[Packaging types knowledge base ↗](#)

[Overview of system participation requirement and data reporting ↗](#)

[LUCID Packaging Register ↗](#)

**Do you need IT-related support or do you have general questions regarding the obligations under German packaging law?**

Contact our support team at +49 541 34310555

Monday to Friday from 9:00 to 17:00 CET (public holidays in Lower Saxony excepted)